

AS APPROVED 2011-08-04

**Trustees of the Trust Funds  
Meeting Minutes  
May 20, 2011**

PRESENT: Members – Marlene Green, Peter Glenshaw and Blake Allison

**Marlene** called the meeting to order at 3:05 p.m.  
The minutes of the April 21st, 2011 meeting were approved unanimously.

**1. Signing Authority for New Trustees**

- **Marlene** reported that signing authority for the Fidelity Investments managed accounts had been established. The Dreyfus signing authority form arrived and needs a signature guarantee to complete that process. An account authorization form was received from Mascoma Savings Bank and was filled out so it could be submitted to the bank.

**2. Substance Abuse Education Fund Deposit**

- **Marlene** said she had received from **Dina** a check in the amount of \$1500 to be deposited in the town's Substance Abuse Education Fund. It was deposited in the trust's NHPDIP account.

**3. State of NH Trust Fund Seminar**

- **Marlene** said she received notice from the state's Dept. of the Attorney General Charitable Trust Unit that this year's Trust Fund Administrators training seminars are coming up in June. **Blake** and **Marlene** said they would attend the "Advanced Trustee Session" on Thursday afternoon, June 16<sup>th</sup> in Concord. **Peter** said he planned to attend the afternoon session in Shelburne on June 1<sup>st</sup>.

**4. Cemetery Fund Allocations**

- **Peter** said Tim Callaghan was unable to keep their appointment to go over the Excel spreadsheet that determines allocation of income to lot holders covered by the Cemetery Trust Fund. He said he would try to reschedule.

**5. New Meeting Time**

- **Peter** reported that a scheduling conflict created by a new employment situation required selection of a new meeting time for the Trustees. After some discussion it was agreed the new time would be the third Thursday of every month at 4:30 p.m.

The meeting was adjourned at 4:30 p.m.

Please note the next meeting will be at the Town Offices on Thursday, July 21<sup>st</sup> at 4:30 p.m. There will be no June meeting in order that Blake and Marlene can attend the Trustees' training seminar that day.

Respectfully submitted,

Blake Allison, Secretary